

Job notice for SCPGA Tournament & Event Administrator:

The Southern California PGA is looking for a qualified individual to fill the staff position of Tournament & Event Administrator. The position will report to the SCPGA Tournament Director. A PGA Member or Apprentice is preferred.

Responsibilities of the position include, but are not limited to: Administration of Section tournaments and related activities; Section meetings & education seminars and related activities; coordination of the Apprentice & Assistant Association (AAA) Tournament Program; the PAT (Playing Ability Test) events conducted by the SCPGA; coordination with the SCPGA's five Chapters and their Tournament programming.

Candidates are encouraged to have strong computer and communication skills; knowledge of the Blue Golf program; ability to work extended hours, holidays and weekends when necessary; understanding of the game of golf and its Rules and be a positive service oriented individual ready to serve the needs of the 1600+ PGA Members and Apprentices in the Southern California PGA.

Benefits include a 401-K plan, health insurance, vacation and sick-pay. Annual compensation is expected to be \$32,800.00 for this position.